

THE CLEVELAND MUSEUM OF ART
Department of Education

ANNUAL REPORT INDEX -- 1957

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THE CLEVELAND MUSEUM OF ART

Department of Education

TO: The Director
FROM: Thomas Munro, Curator of Education
SUBJECT: Annual Report for 1957

1. General

The report of the Department of Education is in eleven sections, as usual, including reports of individual supervisors, a statistical summary, and a list of publications. I have again underlined in red the main topics, as an aid in reading at a busy time.

The outstanding fact of the year, has, of course, been the closing of the Museum during most of 1957. What might have been a long break in educational activities, resulting in a loss of contact with the community, was prevented by the happy expedient of renting the Old Art School building throughout the summer and fall. Even so, it was uncertain at first how much instruction could be successfully carried on in these temporary quarters, and how good it could be at a distance from the works of art. The annual statistics did drop, as was inevitable, but nowhere near ^{1/4 as much} as might have been expected. A surprisingly large number of schools were accommodated at the Old Art School for classes, and the teachers went out into the schools more than ordinarily. This not only kept up the number of persons taught but preserved the valuable relationship with teachers, students, and school authorities in Greater Cleveland. Through excellent cooperation from other departments, small exhibitions of high quality were installed in the Old Art School building which more than justified visits on the part of classes and the general public. Another wise decision was to hold the May Show in an abbreviated form. Public attendance was good and many school classes visited it in addition to our own Saturday morning groups.

Some teaching was done elsewhere, including the University graduate courses given by myself and Mr. Henning in the summer, and my course in the fall. These were given in the Western Reserve University School of Architecture building. Editorial and other activities were continued in the New Studio and in offices of the New Wing as these were gradually opened.

2. Statistics

From the comparative report of attendance for 1956-1957, I select a few typical figures. The total adult attendance dropped from about 42,000 to about 17,000. (I will mention the figures in round numbers.) The total child attendance dropped much less -- from 109,000 to 92,000. The number of children taught outside the Museum rose from 39,000 to 55,000. The total of adults taught outside the Museum remained about the same at a little over 2,000. Hence the grand total attendance fell only from 151,000 to 109,000 -- much less of a drop than had been expected.

3. Public Lectures and Film Programs

A number of programs of high quality were presented, in the auditorium at the beginning of the year and in the large gallery of the Old Art School in the fall. Turning through the three issues of the Program of Events which cover 1957, I find the following listings:

January:

Sherman E. Lee: Hindu Monuments in Living Stone: Mahamallapuram
Hindu Monuments in Living Stone: Ellora

Laura Boulton: Nepal Today
Modern Turkey

John I. H. Baur: Paintings of Charles Burchfield

Ronald Day: Charles Burchfield

Ernst Payer: The Landscape Setting and Interior Design as Architectural Problems

February:

Frederick B. Adams, Jr.: The Development of the Morgan Library Collections

Francis Haar: Arts of Japan

Earl of Crawford and Balcarres: The National Art Collections Fund

Sterling A. Callisen: Digging Up the Past: Methods of Archaeology
Old Leningrad and the Hermitage Museum

March:

Ransom R. Patrick: Bellini and Picasso: the Artists and their Social Backgrounds

David S. Rice: Harran: from Sin to Saladin, Excavations in South Eastern Turkey

George N. Kates: Prince Kung's Palace

Richard Rosenheim: From Egypt to Broadway: How Drama was Staged throughout the Ages

George Danforth: Mies Van Der Rohe, a Discussion of the Recent Works of this
Contemporary Architect

April:

Carlos de Azevedo: Portuguese Portrait Painting
Portuguese Country Houses

October:

Edward Henning: The Art of Paul Cézanne

Rensselaer W. Lee: Tasso's Influence on the History of Painting

November:

Agnes Mongan: Quality, Condition, and the Collector

William Fleming: Arts and Ideas in the Modern World

Sherman E. Lee: Japanese Folk Art

December:

Arnold Davis: Christmas Decorations

4. Courses for Members and University Students

Adult courses which were given wholly or partly in 1957 include:

Thomas Munro: Representation in the Arts
The History of Aesthetics after 1600
Value and Progress in the Arts

Edward Henning: American Painting

Price A. Chamberlin: Saturday Afternoon Sketch Class for Amateurs
Studio Drawing and Painting (Wednesday evenings)

Marguerite Munger: Understanding Traditional Art
Understanding Modern Art
What to Look For in Art: Ancient and Medieval Art

Margaret F. Marcus: The Arts of Japan (Second Series)
The Arts of Africa

Jo Natko: The Art of Enameling

Janet Mack: Figure Drawing

5. Publications and Other Activities

The list of publications shows that a number of the staff have been reaching the public through printed words. The Journal of Aesthetics and Art Criticism has had a successful year, with gradually rising circulation. It has published several articles and reviews by members of the Museum staff. Numerous radio talks have been given. Mrs. Marcus has, as usual, made some attractive flower arrangements.

Among the most valuable activities of the staff which are not covered by statistics are (1) preparing and installing exhibitions; (2) many conferences with teachers and supervisors, including advice on such questions as purchasing color prints for the schools; (3) representing the Museum at various councils and group meetings, such as the Film Council, Roads to World Understanding, programs at the Public Libraries, and the Adult Education Association. I have served on the Board of the College Art Association and the American Society for Aesthetics.

As the new year begins, all are eagerly awaiting the opening of the great New Wing and of the remodelled rooms for the Department of Education in the old building.

In addition, I am sure that I speak for the entire Department of Education, in this last opportunity to send an annual report to our present Director, in expressing our warm thanks for his kindness and encouragement, and in wishing him all happiness in future years.

Respectfully submitted,

Thomas Munro
Curator of Education

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Enclosures: 3

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education

FROM: Dorothy Van Loozen, Supervisor of Children's Classes

SUBJECT: Annual Report, Suburban, Parochial, Private Schools, 1957

PROGRAM
OUTLINE

During January, February, and March, the Museum Galleries were gradually being closed. However, some exhibits were terminated as much as a month ahead of schedule, so this meant that where-ever possible, an instructor was sent to the school (Cleveland Heights or Shaker Heights) to talk on the subject for which the class had planned to visit the Museum.

The end of March we moved to the Old Art School where there were no exhibits what so ever. Therefore, at this time we shifted our program to the elementary schools where series of talks were given to correlate with art ^{or} ~~of~~ social studies. Two hundred multilithed announcements regarding the May Show were sent to the schools but since this exhibit did not open until May 15th which was late for the school year we did not have the customary crowds and so continued giving talks in the schools.

September through November was a period in which we had a limited amount of classes at the Old Art School for exhibits which had been planned and installed by the department of education in response to requests from the schools. These subjects included: Egypt, North American Indian, Mexico, Contemporary Paintings and Crafts and a very popular installation of circulating exhibit material on "Design". Also, during this period we continued giving talks in the elementary schools. The statistics for these talks are not as high as during a normal year but we estimate that approximately four times as long as formerly was needed before an instructor could make one trip to a school. This additional time was needed to allow for the trip to the Museum from the Old Art School, the distance from the parking lot to the slide department, library, and circulating exhibits department, then,

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the distance back again to the parking lot and finally a repetition of this performance when returning material from the school.

STAFF

Full time Staff Members who devote part of their time to teaching school classes are Miss Janet Mack, Miss Lois Raasch, Miss Nancy Serage and Mrs. Dorothy Van Loozen. Since each one has many other duties and activities, teaching time varies. Part-time teachers are Mrs. Charlotte Bates, Mrs. Betty Elliott, and Mrs. Maud Pay. This Fall there was considerable re-arranging of the school schedule due to staff illness. One teacher was away for a week, another for two weeks, and a third for four weeks making a total of seven weeks of classes to re-arrange.

CLEVELAND HEIGHTS

For the twelve elementary schools in Cleveland Heights a bus schedule was made for the months of February and March and request forms were sent to the schools for talks to be given there during April and May. This fall in order to facilitate preparation a list of subjects most often requested by the schools was made, as follows:

Greece and Rome	Introduction to the C.M.A.
Medieval	Ceramics
Renaissance	Figure Drawing
Mexican and pre-Columbian	Block Printing
China	Ways to paint landscape
India	Drawing a portrait
American Indians	How artists use color
Egypt	Nature in design

This list accompanied by instructions for scheduling was multilithed by the Cleveland Heights Board of Education and distributed to the schools. The majority of these talks were given by Mrs. Elliott and Mrs. Pay. Since it was possible to spend more time with a class in the school room there was often a combination of slide lecture and actual studio drawing. The school teachers have been most enthusiastic in expressing their appreciation and even the children have written letters to the same effect.

At the request of Belvoir School Staff and P.T.A. members, the Museum library and the Division of Circulating exhibits have been supplying Belvoir School with large color prints and textiles, one for each classroom since 1952.

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At first the groups were changed more often. Eighteen prints were sent, one for each classroom. Since that time Belvoir has added ten more classrooms and the Museum is supplying them with 24 prints from the library and 4 textiles from the lending collection. These are selected and changed three times during the school year by Miss Serage with other teachers assisting. A paragraph of information and explanation is given for each print when it is loaned.

In the fall of 1957 a committee at Belvoir school selected about eight prints from the Museum library collection that they would negotiate to buy this year. We expect them to continue buying prints and eventually to become self-sufficient. Thus the Museum can move its service on to other schools.

In the secondary schools our spring semester followed the usual pattern but this fall brought many changes due to their remodelling program. Roxboro and Roosevelt Jr. High schools where we work most frequently, were partially moved out of their own buildings, so no talks will be given until next semester. At Heights High school a series of talks were given this fall to the advanced art students by Miss Serage. These were for creative lessons using the work of Mariska Karasz as a springboard for inspiration. Students made very impressive embroideries which are currently on display in the school.

SHAKER HEIGHTS

The Director of Art for the Shaker Heights Schools is Mr. Charles Jeffery. For eleven years Mr. Jeffery was stationed at the Museum by the Cleveland Board of Education and he also taught Saturday Classes and Summer Outdoor Classes so he is naturally thoroughly familiar with Museum procedure and materials. There are five art teachers for the nine elementary schools who spend each Friday Afternoon at the Museum planning their lessons. Even after the Museum was closed these five art teachers continued their Friday afternoon meetings at the Old Art School.

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Three of these five teachers are part-time museum Staff Members so they too are very familiar with our material and regularly use slides, library plates and circulating exhibits.

In Woodbury Jr. High School our work is planned with Mrs. Mildred Eynon, art teacher. She taught Saturday classes and Outdoor classes at the Museum for many years so can very capably arrange the school program. The new Byron Jr. High School has Mr. Charles Rood and Mr. Olen Bryant for art teachers who are also part time Museum staff members so we look forward to a well integrated program. In the Senior High the art teachers are as formerly Mr. Jeffrey and Mr. Caldwell. Again, since Mr. Caldwell is a former Staff Member he is thoroughly capable of planning a well integrated program. The entire Shaker Heights Art Staff is unique in its integration with The Cleveland Museum of Art.

OTHER SCHOOLS

Bedford sent all sixth grade students to the Museum during February and March and hopes to return again when we reopen. Parma and South-Euclid Lyndhurst continued until we closed our doors and even sent some classes to the Old Art School. As soon as possible we plan to make appointments for the months of March, April and May.

The private schools also look forward to resuming and increasing their Museum contacts. At Laurel, Janet Moore continues as head of the art department and has always worked very closely with the Museum. Two additional art teachers are former Museum staff members, Nancy Heacock, and Jean O'Hara. Hathaway Brown school has also added two part-time art teachers who plan to use the Museum extensively, Miss Ada-Bel Beckwith, former Lakewood art Supervisor and Miss Nancy Bunch, former Museum student and assistant teacher.

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O.S. CONT'D

Catholic school classes come less frequently because of transportation difficulties. However, we work very closely with some of the school teachers particularly Sister Alberta of St. Stanislaus and Sister Mary Xavier, Art Supervisor for the Cleveland Diocese. Mrs. Van Loozen again judged the Catholic Posters for "National Book Week" and evaluated work for other contests. This fall Mrs. Elliott gave an assembly talk for all the grades at St. Andrew's school and while this is a very popular project, it is impossible to continue scheduling many of these talks simply because it is difficult to choose the schools to visit. During December 1957 and January 1958 Mrs. Van Loozen is giving a series of talks at St. John's College to Catholic teachers and teacher training students on "Services of the Cleveland Museum of Art". Slides, Library Material and circulating exhibits are used and mimeographed material is distributed. We hope to see very concrete results in Catholic School-Museum Co-ordination.

The Recreation Department of the city of Cleveland again requested the loan of Mrs. Van Loozen to go over the arts and crafts program for the settlement houses. New categories were set up for various age levels and subject matter, and a system of evaluation was planned.

1958

During January and February we plan to work extensively in the schools of Cleveland Heights and Shaker Heights, and as soon as possible we shall start preliminary plans for classes coming to the museum in March, April and May. Always of course, the above suburbs will receive first consideration.

Respectfully submitted

Dorothy Van Loozen
(Mrs.) Dorothy Van Loozen
Supervisor of Children's Classes

THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education
FROM: Dorothy Van Loozen, Supervisor of Children's Classes
Subject: Annual Report, Saturday Classes, 1957

ATTENDANCE

We continued with our full quota of twenty-four classes through March 23. On this last day, nine classes met in the auditorium for art films and drawing since most of the galleries were closed. All students were given a mimeographed announcement with a directional map regarding our move to the Old Art School. The following Saturday, March 30, we started classes at the old building where we continued through December 7th. Studios had been allotted to members' and specials' and the empty galleries had been assigned to the gallery classes. Supplies and equipment had been moved during the week and although they were not sorted and the building was not cleaned and ready for mass migration, the whole project was definitely worthwhile. During our entire occupancy of the old building there was a continual succession of troubles involving heat, light, and plumbing but not withstanding all this, staff and students were grateful that we had the opportunity of continuing our classes. When the last classes were held on December 7th, everyone was genuinely sorry that we had to suspend classes until March.

For our fall registration quota, the morning classes were as follows: 200 students in six member's classes, 60 special class students, 200 chartered bus group students, 140 gallery class students making a total of 600. In the afternoon we had 100 students registered for four members' classes making a grand total of 700. All these groups rotated in galleries and studios and thus used every studio and every gallery each week.

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STAFF

Staff Members this fall were as follows:

Assistant Supervisor:	Mr. Howard Reid
Substitute	Mr. Frederick Hollendonner

<u>Special Classes</u>	<u>Teachers</u>	<u>Assistants</u>
Beginning	Mr. Fred Vollman	
Advanced	Mr. Ronald Day	Judy Weber

<u>Members' Classes</u>		
6 & 7 years	Mrs. Rita Myers	Mary-Ellen Maher
7 & 8 "	Miss Ethel Goddard	Ann Tomcho
9 "	Mr. Robert Woide	Ann Thornton
10 "	Mr. Clark Garnsey	Carol Shoup
11 "	Mrs. Viola Wike	Norita Eglet
12 & Over	Mr. Price Chamberlin	

<u>Chartered Bus Groups</u>	
Euclid	Miss Helen Zmek
Euclid	Miss Lois Raasch
Lakewood	Mrs. Madge Smythe
Lakewood	Miss Elizabeth Ptak
Parma	Mrs. Betty Elliott
S. Euclid	Mrs. Helen Herrick
S. Euclid	Mr. Arthur Cipollo

<u>Gallery Classes</u>	
6 & 7 years	Mr. Milton Levey (Beverly Kapel
8 & 9 "	Mrs. Madeline Dempsey (Sandra Fisher
10 "	Miss Diane Farrell
11 "	Miss Nancy Serage
12 & Over	Mr. Norman Magden

<u>P.M. Members'</u>	
6 years	Mrs. Catherine Rowley Ann Tomcho
7 & 8 "	Mr. Frederick Biehle Mary Ellen Maher
9 & 10 "	Mr. Norman Magden Judy Weber
11 & Over	Miss Nancy Serage

Supplies
Judith Holzheimer
Sally Barnes

This entire staff group was excellent. The co-operation was wonderful at all times and throughout all our "physical" difficulties. We hope that all will return in March. A major difficulty with a staff of this size is the rearranging of classes and teachers especially in the case of sudden illness. Practically every Friday night it is necessary for the supervisor to spend the evening telephoning for substitutes.

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STAFF MEETINGS

There is a brief business meeting at nine fifteen a.m. and a regular staff meeting from twelve to one p.m. During this latter session various speakers talk on art or art education. During April and May when we had moved to the Old Art School we had a series of meetings on "How to teach museum classes without museum exhibits". This presented a real challenge but many interesting lessons were given. All of these have been written up by the teachers and are on file, with examples, in the lesson plan file.

VOLUNTEER ASSISTANTS

For both the fall and spring semesters we have volunteer assistants from Mather college, Western Reserve University. These girls are prospective teachers and do this work for educational credit. We send grades and evaluations to the college. Also, we have a group of high-school students both winter and summer. Service credits for these girls are sent to the individual school. At the Annual meeting of the Welfare Federation slides were shown of our assistants working in the Fine-Arts Garden (These were borrowed from Price Chamberlin) In addition five long reports were made out regarding the volunteers whom we nominated for "Junior Volunteer of the Year Awards". Tiu Kreves, a displaced person, who has been associated with our classes for about three years was "semi-finalist" for this honor.

SPECIAL CLASSES

Students for the special classes are chosen by Museum teachers. Recommendations are received from the teachers of the seven oldest classes, (Members', Gallery, and Outdoor) and according to our physical space, students are then invited to join the special class according to the number of recommendations received. After one or two years in Beginning Specials, the student goes into the Advanced Special Group. This past year the work was of traditional high standard, and the classes enjoyed the painting studios at the Old Art School. There was good light, adequate storage space, running water, and all the studio facilities that these advanced students deserve.

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MEMBERS' CLASSES

As always the number of Members' Classes is determined by the amount of space available. In the spring semester we had six classes in the morning, and two in the afternoon. For the fall semester, we continued the six morning classes but increased to a total of four classes in the afternoon. In May we had our annual Open House with all studios at the Old Art School decorated with the work of the boys and girls. On December seven, registration cards for the second semester (beginning March eight) were given to all students present. Cards were mailed to the absentees so that all registered members will have a chance to re-register before applications are taken from waiting lists. Many registrations accompanied by laboratory fees, have already been received, and the others have until January fifteen before new students are accepted. This fall Mrs. Lortz, in charge of registration, listed all new students on different color cards, and we were both amazed and gratified to see so many new students accomodated, both morning and afternoon. We look forward to additional space which will enable us to accomodate additional students.

CHARTERED BUS GROUPS

For the spring semester, summer semester, and fall semester, chartered bus groups came from Euclid, Lakewood and South Euclid. This fall since we had more room at the Old Art School than in the Museum galleries and studios, we accepted Parma again. The registration for these groups is done by the individual suburbs and the fee of .50 per child per Saturday continues. This is seperate from the child's bus fare and comes to the Museum. These chartered groups are extremely popular as well as successful from the teaching standpoint. We have a regular group of students and can plan the class work accordingly. And, from the child's standpoint, the small fee has the psychological effect of making him appreciate what was formerly simply a free gallery class to attend whenever he felt so inclined.

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FREE GALLERY CLASSES

In January, February and March free gallery attendance was sometimes in excess of five hundred students. When we planned our move to the Old Art School, we realized that in order to accomodate all members' and special class students, the free groups would have to be curtailed. Therefore, we took one hundred and fifty students by invitation. This group was pro-rated with the oldest gallery class receiving the most invitations. As we had space in classes additions were taken upon recommendation of the school teachers, but this fall when the classes were again very large, only those children of members who could not be accomodated in the regular members' classes were accepted as new registrants in the gallery classes.

ROADS TO WORLD UNDER- STANDING

For the thirteenth year, sponsors continuing for the Roads to World Understanding Programs are Cleveland Public Library, Cleveland Press, and Cleveland Museum of Art. The Council on World Affairs withdrew as an "Active" sponsor, and the "Nationality Services Center" became listed in its place. This agency has been providing dancers and musicians for several years. The representatives from each agency who have been appointed as the main sponsors meet monthly to plan the programs and exhibits. Before each program which occurs on the second Wednesday evening of six winter months, we usually have a dinner for the sponsors, chairman, and speaker. Programs held in 1957 were "Japan" in February, "Latin America" in March, and "Russia" in April. This fall the subject was "Middle East" in October, and "Scandinavia" in November. For all of these programs Special Class students do research on the country involved, then make drawings or paintings which are on display in the Cleveland Public Library during a month or two at the time of the program.

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SPECIAL
ACTIVITIES

In May we had our annual Junior May Show at the Higbee Company. Higbees again had a charming punch party for exhibitors and friends. Each year one of our students designs the invitation for this event which we mail to approximately five-hundred students. An invitation is attached.

At the Old Art School, we were able to have class exhibit work in every studio at all times. This was put up by individual teachers, and was very satisfying to students and parents. For a complete summary on the exhibits of the work of children's drawing classes, see the annual report of Janet Mack.

1958

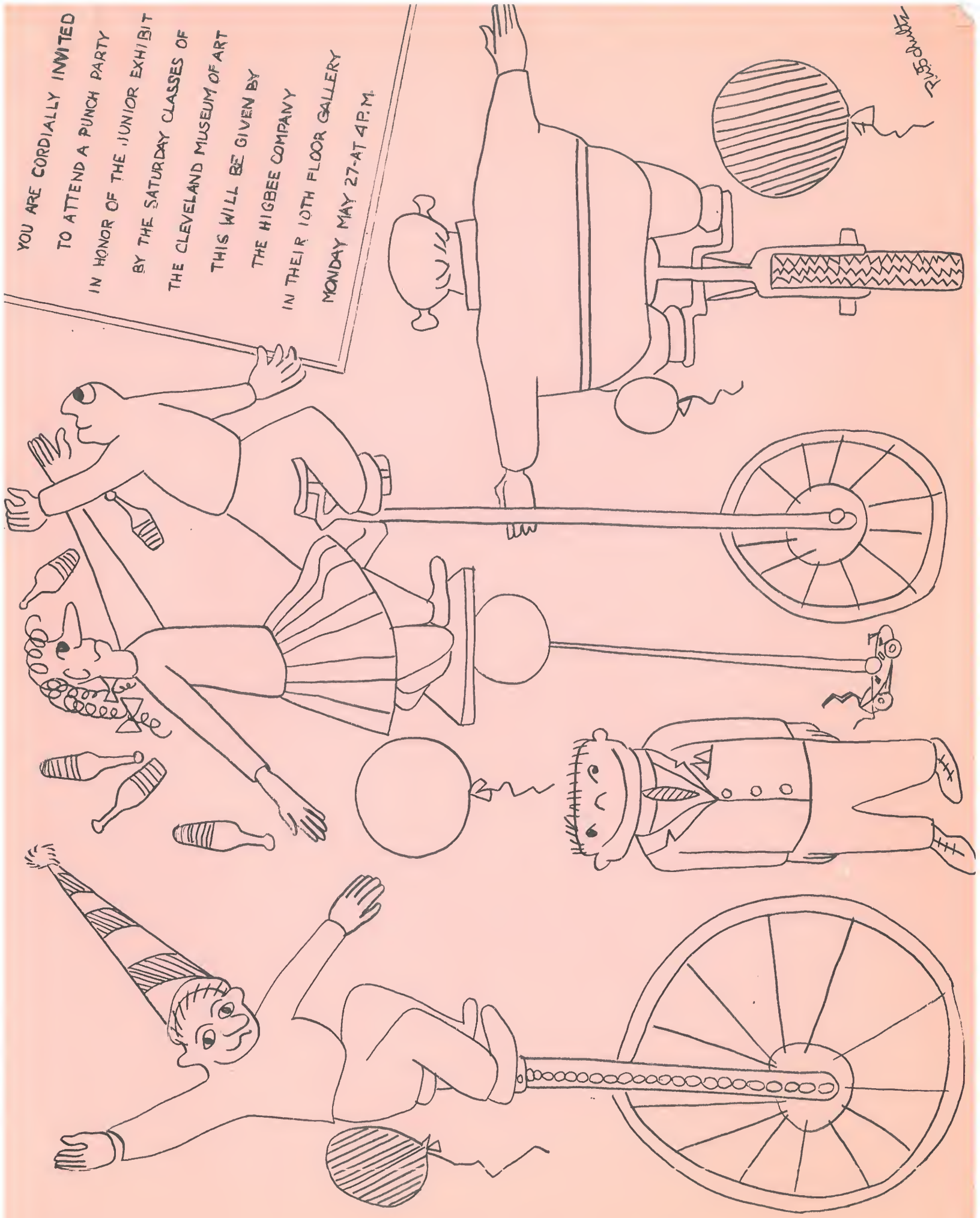
On March eight we will resume classes for children of members' and special class students. The actual number of classes is dependent on studio space completed. On March fifteen we will start the chartered bus groups as well as members' Overflow Gallery classes if necessary. On March twenty-two we will start the free gallery classes which we hope to re-organize more efficiently as follows: Registration three times per year for four month sessions instead of any and every Saturday at any time during the morning. Teachers would continue to take weekly attendance in the galleries and could always accomodate particularly worthy students.

Respectfully submitted,

Dorothy VanLoozen

Dorothy Van Loozen.
Supervisor of Children's Classes

YOU ARE CORDIALLY INVITED
TO ATTEND A PUNCH PARTY
IN HONOR OF THE JUNIOR EXHIBIT
BY THE SATURDAY CLASSES OF
THE CLEVELAND MUSEUM OF ART
THIS WILL BE GIVEN BY
THE HIGBEE COMPANY
IN THEIR 10TH FLOOR GALLERY
MONDAY MAY 27-AT 4 P.M.



THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education
FROM: Dorothy Van Loozen, Supervisor of Children's classes
Subject: Annual Report, Outdoor Sketching Classes, 1957

ENROLLMENT

For the first time since the outdoor sketching classes were started in 1931, our head-quarters were at the Old Art School Building instead of the Museum itself. In May, when we mailed approximately 200 announcements to the schools of Greater Cleveland, we included a map of this temporary location. Advance plans for publicity included articles and photographs from the Cleveland Press, News, and Plain Dealer. Radio Announcements were made and talks discussing the classes were given by the Supervisor. Registration took place from June 1 to 15 and the actual classes started on June 18th. We had nine classes on Tuesday and Thursday mornings for children 6 through 9 years of age and seven classes on Wednesday and Friday mornings for students 10 years and over. Our total enrollment was close to 500 students and it is interesting to note that there were seventy different catholic schools represented in the registration. A letter regarding this matter was sent to Sister Mary Xavier, art supervisor for the Cleveland diocese who had helped publicize our classes in the Catholic Schools.

PROCEDURE

All classes met in respective studios for their "home base". A blackboard in the corridor was used to indicate the outdoor locations after classes left the building. This was extremely difficult especially for the first week, because without a central meeting place (like the auditorium) in which students could be directed to the proper studio many small children were understandably confused. However, we had many advantages in the old art school building. One of the most interesting included the possibility of trying unusual projects (requiring studios) such as: embroidery which was done with a seven year old group and also a class of teen-agers, monoprints made with oil-paints, block prints, ink batik etc.

STAFF

Staff personnel was planned in May as follows:

Tuesday and Thursday

6 years Miss Lois Raasch
 6½ " Mrs. Madge Smythe
 7 " Mr. Price Chamberlin
 7½ " Miss Nancy Serage
 8 " Miss Ethel Goddard
 8½ " Mrs. Rita Myers
 9 " Miss Janet Mack
 9½ " Mrs. Betty Elliott
 9 & over Mrs. Maud Pay

Wednesday and Friday

10 years Miss Ethel Goddard
 10½ " Mr. Howard Reid
 11 " Mrs. Maud Pay
 11½ " Miss Lois Raasch
 12 " Mrs. Madge Smythe
 13 & 14 Miss Nancy Serage
 15 & 16 Mr. Price Chamberlin

Assistants: Judith Holzheimer, Sally Barnes.

At the end of the summer session each teacher submitted a brief report containing suggestions for next year. Also exhibit drawings were turned in from every class. These included one or two from each child who had attended regularly and were fully documented as to; source material for lesson, problem, aim.

VOLUNTEER
ASSISTANTS

In April a request form for volunteers was sent to the Welfare Federation of Cleveland. Also, announcements were made by the Supervisors to the students in our oldest museum classes and in one or two senior high schools where we work regularly. Nineteen high school students from greater Cleveland were interested and accepted for this summer work on which they were graded for school credit. An advance planning meeting was held with the Supervisor to explain the duties of a volunteer assistant and to assign regular posts which were as follows:

Evaluations for these girls were sent to the Welfare Federation to be forwarded to the schools, and certificates of merit were mailed to each assistant. Also, the Director of the Volunteer Bureau was invited to visit our classes to see the volunteers "in action".

All of these students were very capable and worthy of their scholarships.

EXHIBIT The exhibit in two galleries at the Old Art School emphasized a variety of media and problems. For example, the individual projects included the monoprints from the classes of Mrs. M. Pay. A group of these were matted and circulated to the Shaker Schools. Another group was turned over to the division of circulating exhibits accompanied^{by} an explanation of the project. The entire exhibit of outdoor class work will be re-organized for the junior may show at the Higbee Co., at which time we will be planning for 1958 classes.

Respectfully submitted

Dorothy Van Loozen
Dorothy Van Loozen
Supervisor of Children's Classes

THE CLEVELAND MUSEUM OF ART
Department of Education

at

THE OLD ART SCHOOL
11441 Juniper Road
(Our Temporary Location)

1957
OUTDOOR SKETCHING CLASSES

Tuesday, June 18, through Friday, July 26
9:30 to 11:30

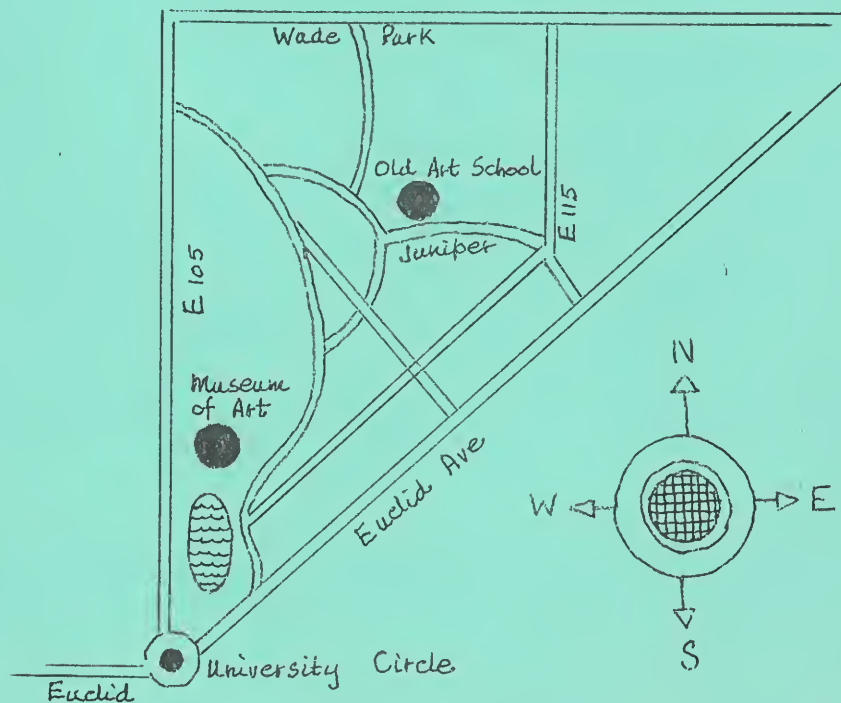
YOUNGER GROUPS (6 through 9 years) - Meet Tuesdays and Thursdays

OLDER GROUPS (10 through 16 years) - Meet Wednesdays and Fridays

These classes are arranged for boys and girls who are interested in outdoor sketching and painting. Several classes will be formed and assigned to various teachers. On rainy mornings the classes will work in studios. Registration will be limited in order to control the size of classes. Fee for tuition and materials is \$5.00

ADVANCE REGISTRATIONJune 1 through June 15

For further information concerning the above classes, please call the
DEPARTMENT OF EDUCATION
Garfield 1-7340



THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Dr. Thomas Munro, Curator of Education
FROM: Ronald Day, Assistant Supervisor of Art,
SUBJECT: Annual Report, 1957

Contents of Report 1. Introduction
 2. Statistics plus a short description
 of the nature of our services
 3. Work with adults
 4. Radio broadcasts
 5. Exhibits
 6. Extra Activities
 7. Conclusion

(Please note two attached papers: 1. A new junior high
radio manual, 2. A revised description of our services for a new
Cleveland Elementary Principals' guide.)

1. INTRODUCTION

1. The year 1957 was unusual because of the closing of the Museum building. Even though the May Show, and other exhibits were on display at the Old Art School there was a sharp decrease in Cleveland Public School visits to the Museum. Therefore our emphasis was with museum work in the schools.
2. Packing for moving both to and from the Old Art School and not being able to completely unpack while there made our work more difficult. Having our desks in one home, selecting slides in another made the job physically harder than usual. This we

expected, and though inconvenient our temporary arrangements have not been too difficult. Naturally we look forward to being settled permanently in one place once again.

3. I seem to have an ever increasing number of responsibilities at the Cleveland Board of Education, responsibilities that have very little relation to my museum work. Of course, when I took over Miss Horton's job seven years ago it was with the understanding that my time was to be divided between museum work and special exhibits, radio work, and the direction of the Regional Scholastic exhibit. Since 1950 three annual exhibits have been added; an annual Faculty Art Exhibit, a junior high exhibit, and a senior high exhibit. Then there are always extra responsibilities for conventions like the Art Section of the O.E.A., etc. Recently Dr. Schinnerer requested I chairman ~~be~~ the signs and decorations committee for the N.E.A. which meets in Cleveland July, 1958. All of these extra responsibilities subtract time and energy from the Museum work. Actually we have in effect about two and one half teachers' time spent on Museum work rather than three. It would be good to have a definite statement as to how much of my time should be given to extra activities beyond Museum work.

2. STATISTICS PLUS A SHORT DESCRIPTION OF THE NATURE OF OUR SERVICES:

A. Elementary grades 1 through 6.

1. Juanita Sheflee has assumed the main responsibility for this area, though some help is given by the other two members of the staff.

three.....

- | | | |
|-----------------------------|--------|--------------------|
| 2. Statistics in the Museum | | |
| Talks | groups | Number of students |
| 38 | 38 | 1490 |
| 3. In the schools | | |
| Talks | groups | Number of students |
| 242 | 493 | 20553 |

(Many times in the elementary schools several groups are combined to hear one talk. This means more students can be contacted at one time than is usual in the secondary schools)

4. Typical slide talks given in the schools in 1957:

Egypt	Mexico
Marco Polo	Medieval
Transportation	Colonial Life
Indians	

5. When the Museum opens in March we expect many elementary classes will come to the Museum, so the subjects offered will be quite different from the slide talks given in the schools in 1957. We hope almost 100 o/o of Miss Sheflee's time will be with classes in the Museum.
6. It is my personal wish that more elementary groups come to the Museum for Art Appreciation lessons rather than always coming for subjects relating to social studies units.

B. Junior High School - grades 7 through 9

1. Miss Dorothy Taylor has assumed the main responsibility for this area.
- | | | |
|-----------------------------|--------|--------------------|
| 2. Statistics in the Museum | | |
| Talks | Groups | Number of students |
| 10 | 10 | 361 |

four.....

3. In the schools

Talks	Groups	Number of Students
366	392	13425

4. Typical slide lessons given in the schools:

Explaining contemporary art	Posters
Drawing	Winter Scenes
Lessons related to Social Studies classes; the old world cultures, plus the orient, the new world cultures, etc.	

5. The Morgan Exhibit of Manuscripts and books attracted several English classes.

C. Senior High School - grades 10 through 12:

1. I assume the main responsibility for this area

2. Statistics: In the Museum

Talks	Groups	Number of Students
18	22	875

3. In the schools

Talks	Groups	Number of Students
387	394	13600
Self conducted prepared		
21	21	725

4. Typical lessons:

a. Social Studies:

Egypt
Greece
Rome
Medieval
Renaissance -

(About 1/3 of my teaching time is spent with Social Studies Classes)

five.....

b. Home Economics

Architecture
Interiors
Home Accessories
Costume

c. English

Shakespeare

d. Latin

Roman material

e. Art

Drawing
Painting
Sculpture
Contemporary crafts etc.

5. In the Museum:

The Morgan exhibit attracted several English classes. Otherwise the May Show was the only exhibit to attract high school classes.

It is difficult to accelerate the number of high school groups coming to the Museum, for many administrators are reluctant to allow many field trips. This is an old, old problem. When we open the Museum in 1958 I think we should confer as to ways we can increase Museum visits on the high school level.

3. WORK WITH ADULTS

Quite a few faculty groups came to see our 1957 May Show. An occasional talk is given in the schools to faculty and P.T.A. groups.

4. RADIO BROADCASTS Art Appreciation

1. Elementary

a. Fifth Grade

Eight broadcasts are given in the fall semester. Approximately 80 classes receive lessons. This means about 2000 children receive

six.....

each broadcast.

b. Sixth grade

Nine broadcasts are given in the spring semester. Approximately the same number of students were reached with these lessons as with the fifth grade series.

3. Junior High Radio lessons.

Eight broadcasts were directed to junior high schools, four each semester. One series on line was given for the first time in the fall of 57. I am attaching a teachers manual for this new series for I am quite proud of the art educational theory back of these lessons. I have been asked to write an article describing them for the magazine, "Junior Arts and Crafts".

About twenty-five classes receive these junior high broadcasts each time they are given, so approximately 1000 students are contacted each lesson. This is a real contribution to teaching art appreciation.

5. EXHIBITS

1. Annual Regional Scholastic Exhibit.
2. Annual Cleveland Art Teachers' Faculty Exhibit.
3. Junior High Art Work in room 411, Cleveland Board of Education Building.
4. Senior High Art Work in room 411, Cleveland Board of Education Building.
5. Safety Poster Contest Exhibit in Hotel Carter.

6. EXTRA ACTIVITIES

Instead of listing all of them I shall pick out six of the most interesting.

1. Educational Workshop at South Bend, Indiana.

The South Bend Board of Education has an annual orientation program for the public school teachers. This program lasts several

seven.....

days and involves a day's workshop in each subject area. I was invited to lead the art workshop and to explain the Cleveland Art Education Program. I planned an hour long talk on philosophy of art, showed slides of Cleveland children's art, then in the afternoon held two workshops, one for elementary art teachers and one for secondary. Naturally I included considerable emphasis on our Museum program. I wish we were called upon more often to interpret our art education program and philosophy in other cities. Stimulated by my visit, Margaret Carter, Director of Art in South Bend, her assistant, and a principal of one of their large high schools visited Cleveland the first of November to study the art program in our public schools. I am sorry our Museum was closed. Exchange visits of this sort are highly desirable. We should have more.

2. The Cleveland Inter-Museum Council:

This is the second year that I have been chairman of this organization. 1957 saw the completion of the project of publishing the revised edition of the intermuseum brochure describing the 21 member institutions. This has been a long and involved project. Last year at this time I despaired of finishing the project, because of the difficulty of financing it. Eventually the booklets were financed entirely by the various museums ^{buying} ~~trying~~ certain numbers of booklets at \$.04 each booklet. We actually sold 75000. I appreciate the moral support and interest given by Mr. Harold Clark. It was through his influence that Mr. Lee Howley of the Cleveland Electric Illuminating Co. and the Convention Bureau became interested in the project sufficiently enough to ask members of his staff to help me in the preparation of this booklet. They gave me legal advice and assumed the

eight.....

responsibility of choosing the printer etc. This was of great help to me.

I also enjoyed very much working with Mr. Clark, who was most co-operative in every respect and I appreciate his friendship.

I assume I shall relinquish the chairmanship of the Inter-Museum Council this June, having held the office for two years. It was my intention to reduce the number of meetings per year and to have the meetings planned more thoroughly and hoped this would result in better attendance. The attendance is so unpredictable it is hard to know how effective this new plan has been. The January meeting was held at the Natural History Museum and was on the use of television by Museums. The May meeting was held at the Cleveland Zoological Park. The October meeting was held at the Trailside Museum of the Brecksville Metropolitan Park.

Throughout the entire history of this organization there has never been a great deal of enthusiasm on the part of most members. Each member is always a gracious host when the group meets at his Museum but many make little effort to be present at most of the meetings. Mr. Clark is so enthusiastic about the Museums' co-operating together on common projects it is too bad there is so little real co-operative interest. Perhaps there has never been the right leadership.

Considering the general apathetic attitude it was quite an achievement to actually publish our booklet. In connection with this I don't want to forget to acknowledge the co-operation of our own Museum and Mr. Milliken in acting as co-ordinating agent

nine.....

so that the total printing bill was paid at one time by us and then the other Museums were billed through Mr. Grossman by the Cleveland Museum of Art. Otherwise just the mere paying of these bills would have been immensely complicated and would have involved my paying extra income tax! Incidentally the packaging and arranging for the pick up of the 75000 booklets was quite a job.

Certainly the appearance of this small booklet, though attractive, gives no indication of the time it took to prepare and publish it!

3. Each year I spend some time with our new art teachers. Though this time is not spent 100 o/o on Museum service I always emphasize our service when I do actual demonstration teaching in the schools. This activity comes more under the heading of regular art supervision than Museum service. It gives me great satisfaction, however, to see the improvement in teaching methods and results after demonstration teaching. There is great need for art supervisors who can actually take over a class and demonstrate art teaching.

4. I often regret I can't find more time to try to do more writing on art education. I have several ideas for possible articles. In connection with the National Art Education Association which met in Los Angeles in April the eighth yearbook was published, "Art and the Adolescent". Many art educators throughout the country were asked to write short contributions to this yearbook. I was very pleased to have mine accepted, the only one from this Northeastern Ohio Area. (pp.30 and 31, Art and the Adolescent, Eighth yearbook of the National Art Education Association, Youldon C. Howell, Editor, Kutztown, Pennsylvania)

ten.....

5. The Cleveland Elementary Principals' Manual of Instructions, was revised this fall. I was asked to revise the section describing the services offered by the Cleveland Museum of Art. In this revision much more emphasis was put on coming to the Art Museum for Art appreciation lessons of various types, such as a study of paintings, the study of a particular medium, a lesson based on different materials used by the artist, etc,. Through this I hope to encourage more groups to come to the Museum for Art Appreciation experiences that are not always related to social studies units. I admire the Shaker Heights set up from this standpoint. I wish we could encourage our Cleveland elementary teachers to buy button backed frames and borrow large reproductions of paintings to display in the classroom. During the last year, since very few groups come to the Museum, Miss Sheffield has spent much more time in the schools talking to ~~large~~ groups which has built up the out statistics a great deal. Almost 100 % of the requests have been background materials for social studies units. The schools like this service, but it will have to be cut drastically in favor of visits to the Museum next year. The few lessons offered in 1958 in the elementary schools should, in my opinion, be introductions to outstanding loan exhibits, picture appreciation, etc. (See section 2 in the attached descriptive sheet)

6. In November I attended the OAEA meeting in Columbus. I was very much impressed with the exhibit they had of child art. This exhibit was handsomely arranged and installed by the industrial arts department of The Columbus Art School. The philosophy behind the exhibit

eleven.....

was Manuel Barkan's. The exhibit was called "The Leadership Role of the Art Teacher in Art Education". One theme, art expression stimulated by a visit to the neighborhood of the school, was carried through from 1 - 12, showing how stimulation and motivation on the part of the art teacher helped the students express their own reactions to the field trips in an individual way at different age levels. This exhibit was outstanding, and a film strip is being made of it and when I get a copy it would be a good stimulus for a staff discussion.

7. CONCLUSION:

1. All three of us look forward to our new offices and the opening of the Museum. We are appreciative of the quality of the new building the landscaping, etc. It is an aesthetic satisfaction to work in nice surroundings.
2. All three of us appreciate the inclusion of our names on the back of the Museum Bulletin and Program of Events.
3. We should like to express appreciation for the co-operation and support of our work given by Dr. Mark Schinnerer, Dr. Harry Ritchie, Mr. Alfred Howell, Mr. William Milliken, Dr. Thomas Munro, and Mr. Edward Henning.
4. We should like to express appreciation for the excellent co-operation of the staff of the library, of the ^Wlatern slide department, and of the Circulating Exhibit department.
5. I, personally, am most appreciative of my two capable and pleasant co-workers, Miss Dorothy Taylor, and Miss Juanita Sheflee. It is a great pleasure to work with them.
6. I welcome any suggestions you may have.

Respectfully submitted,

Ronald Day
Assistant Supervisor of Art,
Cleveland Public Schools.

THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education

FROM: Doris E. Dunlavy, Administrator
Division of Circulating Exhibits

SUBJECT: Annual Report, 1957

<u>Statistics</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>
Exhibits placed in cases	929	899	738
Individual objects for class room use	8080	6621	3252
Paintings and framed prints	175	104	93
Wall exhibits, delivered by Museum	30	31	20
Posters	61	63	24

The past year has been one of accomplishment to which the department can point with pride. The statistics are a little low in comparison with those of preceding years but extremely fine for the conditions. It has been a difficult year, crowded with unstable conditions but one of extreme significance, a turning point in the development of the division.

During the first two months of the year, all major efforts of the personnel of the division were directed to sorting and packing materials and moving. Nearly 400 boxes, numerous paintings, posters and sculpture were placed in "dead storage" in Gallery VI. The Theater Arts Gallery was completely dismantled and the models placed in storage. Help was supplied for this last task by the Superintendent's Department. The most active part of the collection was packed and moved to temporary quarters, a section of the May Show receiving area. Services to the schools, etc., were completely discontinued for but one week. All materials needed by the teachers for use with classes in the Old Art School and public school buildings were recorded and packed before the move to temporary quarters. No record was kept of the number of times this material was used. Each teacher was responsible for material signed out to her until it was returned,

although the teachers borrowed material from each other as needed. Seven exhibits were installed in cases in the various studios at the Old Art School for class use.

The superior quality of the cooperation and abilities of Mr. Alvarez and Mr. Hollendonner was in evidence throughout the year. Although the elevator was seldom available, the loading dock unfinished, and parking conditions made each trip a long haul, they managed to maintain schedules and a remarkably high degree of efficiency. Service to the schools was near normal from March through May. Mr. Alvarez worked with the May Show group during judging, as usual, and on the installation of the Junior May Show at The Higbee Co. A few installations, such as the window of the main office of The National City Bank, were made to advertise the May Show.

All school exhibitions were picked up and materials returned to active storage by the end of the first week of June. Mr. Hollendonner postponed his vacation until June 20 to help in the preparation of an exhibition for the Woman's City Club and the American Indian galleries at the Old Art School. Twenty-two paintings and five cases of objects were installed at the Woman's City Club on June 25th. Gallery II and IIA, the American Indian galleries at the Old Art School, were installed during the remainder of the week. Three wall panel sets, Medieval World, the Theater and Henle's Photographs of Mexico were installed in three rooms on the second floor. Cases of manuscripts, puppets and modern Mexican crafts were installed in the appropriate galleries. Exceptionally fine help was received from the superintendent's department for the installation of the American Indian galleries.

An active program was begun with the schools in September, discontinued for two weeks in October and resumed for the remainder of the year. The move from temporary quarters to permanent quarters was started October 14th and completed on Saturday, October 19th with the removal of all materials from "dead storage." The following week was spent in organizing the division. Extension activities were resumed the following Monday. Having suspended normal operations for such

a short time, it is natural that much remains to be done in organizing the area, especially the basement storage.

Exhibits installed by this division in the Old Art School were all dismantled and brought back to the new quarters by the personnel of this division by December 24th. Museum teachers have been able to select and take out materials in the usual manner since the first of November.

Several committee meetings and all of the Roads to World Understanding programs have been attended by the head of this division as a Museum representative. Exhibit material was correlated with the topic of each meeting and installed by this division, in cases, on the lower level of the Main Library outside the auditorium.

One of the few losses sustained through the circulating of materials occurred this year. An exhibit of Japanese dolls and lacquered miniature furniture was consumed in a fire which destroyed the Woodland Branch Library on November 22. Mr. Grossman has reported the loss to the insurance company. The Director has reported to the Trustees and action was taken to delete the group of objects from the records of the Museum.

A large quantity of primitive material has been transferred from the Primary Series to the Educational Lending Collection. This is a field of great interest and in great demand by the schools. A portion of this collection is too delicate for circulation but much is suited to extension work and is being actively used.

Mrs. Ruggles has continued to render volunteer service of unsurpassable quality to this division. It must again be said that only one of her ability, experience and interest could have rendered this service to the department.

Many new schools have come into existence and are requesting service from the Museum. Many older schools have but recently learned of, or become prepared for, the service and want exhibits. Freiburger Library, Brush High School, Thomas Jefferson Junior High School, Byron Junior High School, McKinley (Cleveland), Landon, Addison Elementary, Lander, and Brooklawn are places not formerly serviced

but now receiving exhibits. The South Euclid - Lyndhurst schools are now having their requests filled rather than the former maximum of 4 exhibits per school a year. Many places such as Hawken School and Heights High have found renewed interest in Museum extension exhibits.

Eight schools in Berea continue to request the service of the division, the Rocky River Schools, new schools in Parma, Euclid, Cleveland proper, Mentor, Willoughby, etc., all want exhibits. The means and possibilities of expansion into these areas need investigation.

Many principals have inquired into the possibility of holding a special teachers meeting in this division to acquaint teachers and principals with the materials. Such meetings would be mutually beneficial.

Purchases from the Harold T. Clark Educational Extension Fund have been comparatively few this year but extremely useful objects. The income from this fund was totally depleted by the major purchases of 1956. It is the desire of the head of this division to spend a large portion of the income from this fund on objects of greater importance, as in 1956. This can be done only by allowing funds to accumulate. Additions to the collection in the year 1958 should be of this nature.

Last, but ~~far~~ from least, the staff of this division wishes it to be known how very proud we are of the spaciouly beautiful quarters provided for extension work. The efficiency of the division will be greater because of the vastly improved physical set up of the division, with the increased possibilities and enthusiasm which it inspires.

Respectfully submitted,

Doris Dunlavy, Administrator
Division of Circulating Exhibits

Gifts, 1957

Prasse, Leona E.	14 prints - lithographs, woodcuts, wall paper design - various artists 1 oil painting - Mountain Landscape, Sander von Kubinyi - Hungarian - 1875 20 prints - etchings, woodcuts, linoleum cuts, lithographs - various artists
Serage, Nancy	18 objects - textile, lacquer, pottery, etc., East Indian and Japanese
Burrous, Edith	Cast stone owl, American, modern
Brassington, Emma	5 fragments textile, Near Eastern
Lovasz, J. Rose	1 cushion cover, embroidery, Russian
Marcus, Mrs. Margaret	1 pair shoes, Chinese
Milliken, William M.	1 ceramic sculpture, Clement C. Giorgi, Cleveland, modern
Stein, R. Edward	5 costume dolls, Japanese, modern
Wellman, Mrs. Samuel T.	2 pieces Tapa cloth, Samoan
VanLoozen, Mrs. Dorothy	1 headdress, North American Indian

Purchase - Harold T. Clark Educational Purchase Fund

- 4 Fish, wood, Danish, modern
- 3 Bowls, pottery, Swedish, modern
- 1 Bowl, pottery, Bennington, modern
- 1 Ash tray, pottery, Bennington, modern
- 1 Bowl, pottery, Danish, modern, Thomas Toft
- 2 Chiaroscuro woodcuts, Ludwig Bûsinck, German, early 17th century, 1590 - music
- 2 Etchings in color, Keiko Minami, Japanese, modern
- 1 Reproduction - Italian illumination, 13th century, "The Enthroned Virgin and Child"
- 5 Embroidered bags, Greek
- 2 Embroidered bags, Turkish
- 1 Model of Raven Totem - N. W. Coast Indian
- 1 Sandal, North American Indian
- 1 Bowl, pottery, American, modern, Melvin Best
- 1 Porcelain bowl, American, modern, Charles Lakofsky
- 1 Bowl, resist design, Charles Mosgo, American, modern
- 1 Bowl, Irene Musick, American, modern
- 1 Bowl, Norman Magden, American, modern
- 1 Bowl, copper reduction, Clement Giorgi, American, modern

Purchases - Educational Purchase Fund

- 24 Decorative metal figures and ornaments

Reed Rowley Memorial

- 1 "Steel Valley" oil painting by Catherine Rowley

TO: Curator of Education
FROM: Marguerite Munger, Supervisor of Club Activities
Subject: Annual Report, 1957

A. ATTENDANCE:

Total Attendance for the year was 2873 (compared with 3358 for 1956). This was not too bad in view of our move to a location unfamiliar to our public, the impossibility of having many important exhibitions there, and the length of time we were closed completely.

1. COURSES:

Museum Saturday Mornings			
Understanding Modern Art	13	294	
Ancient & Medieval Art	<u>9</u>	<u>238</u>	
	22		532
College Club	5		84

2. GALLERY TALKS:

Burchfield Exhibition	1	65	
Morgan Library Exhibition	1	265	
Masterpieces and Paintings	1	65	
May Show	<u>1</u>	<u>85</u>	
	4		480

3. DOCENT:

7	11
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4. OTHER TALKS Inside Museum:

January	1	25	
February	16	358	
March	6	155	
May	11	338	
June	3	74	
November	<u>1</u>	<u>25</u>	
	38		975

5. TALKS Outside Museum:

January	John Carroll University	1	40	\$15.00
	School of Nursing, W.R.U.	1	50	15.00
March	Ladies of Elks	1	50	N.C.
	Orange P.T.A.	1	100	15.00
April	Eastern Star	1	75	15.00
	Westlake Women's Club	1	100	15.00
November	University Hospitals	1	40	fee rec'd 1/58
	Bratenahl P.T.A.	1	40	15.00
	American Ass'n. University Women	1	100	15.00
			75	
December	Franklin Christian Church	1	75	15.00
	Plymouth Church	1	100	15.00
	Epworth Church	1	40	15.00
		12	810	\$150.00

(If we add \$150.00 received for talks and \$15.00 received in January 1958 for talk given in 1957, and \$2.00 docent fees, the total amount received is \$167.00, compared with \$156.00 in 1956.)

B. MISCELLANEOUS COMMENTS:

1. Subjects:

Among Special Exhibitions the Morgan Library Exhibition was by far the biggest attraction, bringing a fine response, especially from college and university classes.

Gallery Talk	1	265
St. Mary's Seminary	3	70
W.R.U.	3	65
Baldwin-Wallace	1	60
Borromeo Seminary	2	40
(and 1 self-conducted group)		
College Club	1	20
Ophello Club	1	20
Tuesday Study Club	1	15
P.E.O.	1	15
Euclid Public Library	1	15
	15	585

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B. 1. SUBJECTS cont'd.

May Show continued to be a major attraction, despite change of location.

Financial Analysts Conv.	1	100
Gallery Talk	1	85-
St. John College	2	60
Cayomaw	1	35
Lakeshore Club	1	30
Rocky River Art Apprec.	1	30
Lakewood Art League	1	25
Ophello Club	1	25
Colleges Club	1	20
Y.M.C.A.	1	20
Delta Zeta	1	20
Book Club	1	18
N. Olmsted Artists	1	15
Hiram College	<u>1</u>	<u>14</u>

15 497

The Burchfield Exhibition also was very well liked, but did not bring the scholarly groups that came for the Morgan Library Exhibition, nor the total attendance.

Gallery Talk	1	65
Groups	<u>2</u>	<u>35</u>
	3	100

The Christian Story in Art continued popular, especially with religious groups.

St. Mary's Alae. of Notre Dame	1	25
at Eastern Star	1	35
at Franklin Circle Church	1	75
at Plymouth Church	1	100
at Epworth Church	<u>1</u>	<u>40</u>
	5	315

Treasures and Services of C.M.A.

at Orange P.T.A.	1	100
at Bratenahl P.T.A.	1	40
at American Ass'n. University Women	<u>1</u>	<u>100</u>
	3	240

page four.....

B. 1. SUBJECTS cont'd.

<u>Interior Decoration</u>			
at School of Nursing, W.R.U.	1	50	
Baldwin-Wallace	1	15	
at Ladies of Elks	1	50	
at University Hospital, Internes' Wives	<u>1</u>	<u>40</u>	
	4		155
<u>Appreciation of Painting</u>			
at John Carroll University	1	40	
Mary Baldwin College Alae.	1	8	
at Westlake Women's Club	<u>1</u>	<u>100</u>	
	3		148

2. TYPES OF GROUPS

Colleges:

at John Carroll U.	1	40	
Borromeo Seminary	2	40	
(and 1 self-conducted)			
St. Mary's Seminary	3	70	
Adelbert	3	65	
at School of Nursing, W.R.U.	1	50	
Case	1	25	
St. John College	2	80	
Baldwin Wallace	2	75	
Hiram College	<u>1</u>	<u>14</u>	
	16		459

3. PUBLICITY

We have received fine co-operation from the Publicity Department.

It will be an extremely important factor in building up the club activities when we re-open.

4. CONCLUSION

The coming year, with the Museum's increased and improved facilities becoming available, should be the opening of an important and prosperous period.

Respectfully submitted,

Marguerite Munger
Marguerite Munger

THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education
FROM: Janet L. Mack
SUBJECT: Annual Report for 1957

January	14 - -----		Work of Children Classes.
June	24 - August	19	Work of Children Classes.
August	19 - December	9	Work of Summer Outdoor Classes.
September	2 - December	23	Egypt
September	16 - December	9	Design

An exhibit of work from all the childrens' classes was installed in the Educational Corridor early in January and remained in place until the Educational Department moved to the Old Art School. Two children's exhibits were installed in two rooms on the second floor at the Old Art School. One represented a variety of class work, the second showing the work of the summer outdoor classes.

Two special exhibits, Egypt and Design, which were set up at the Old Art School were arranged primarily to provide special material for teaching. These proved of real interest to visitors as well as to the Educational Staff who assisted in their planning and installation. With the exception of the design show which was planned by Miss Nancy Serage the exhibits were prepared by Miss Janet Mack with the assistance of Miss Lois Raasch. Miss Raasch and Miss Mack also assisted in setting up a small exhibit in the Museum at the Jewish Temple.

EXHIBITS DISPLAYED OUTSIDE THE MUSEUM

Work from Museum Classes	Higbee Company, May 1957
Posters "Roads to World Understanding"	Cleveland Public Library
Posters "Roads to World Understanding"	Hough Branch Library

A special exhibit of children's work is prepared each year for display at Higbee's auditorium. This year it represented work done from all types of Museum classes.

Posters are made regularly by the members of the Museum Special Classes for display at the Cleveland Public Library in connection with the "Roads to World Understanding" program held there. These posters are now being sent on for display at the Hough Branch Library following their use at the main library. An additional service of this department has been the selection and installation of a group of large library color prints at Belvoir School. Four times a year, Miss Serage takes care of this project, sending out information about the reproductions selected.

With greater exhibit area and a more permanent work space we plan to prepare a greater variety of exhibits emphasizing adult education as well as displaying children's work.

Respectfully submitted,

(Miss) Janet Mack
Supervisor of Special Activities

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Dr. Thomas Munro, Curator of Education
FROM: Nancy Serage
SUBJECT: Annual Report on Saturday Staff Meetings, 1957

AIMS OF THE SATURDAY STAFF MEETINGS

- 1 - To acquire new information about traveling or permanent Museum exhibits that may be of use to teaching or that may become part of the background of knowledge of the teachers.
- 2 - To share ideas on how to use traveling and permanent Museum exhibits in teaching classes.
- 3 - To hear reports on art books, the use of new art materials, new technique, crafts, etc. that might be used in classes or should be known by art teachers.
- 4 - To discuss new theories and practices in Art Education and their application to the Museum teaching situation.
- 5 - To afford the teachers some time in which to visit and study traveling and permanent exhibitions and to investigate new and old library, and lending collection material.

The aims of the Saturday Staff meetings remain as before; however the program this last year planned to satisfy the above aims was short lived due to the new problems that faced us this last year.

Ronald Day spoke on the Charles Birchfield exhibition, Mr. Milliken spoke on the Morgan Library exhibit and Walter Bujack,

two.....

a guest speaker from The Health Museum spoke on The Crafts of Mexico. This was the extent of our educational and informational meetings.

By the end of February the teachers felt it necessary to give time to planning the Education Department move to the Old Art School, surveying the physical setup and considering problems that the new environment was likely to bring. After we became settled in our new-old quarters we had a series of reports by teachers of all types of Saturday classes on how they had adapted themselves and their art projects to the bare walls and lack of visual material in the Old Art School. Scheduled staff meetings ended, as usual, with the end of member's classes which was later than usual for in the spring of 1957.

Staff business meetings continued on Saturday noons all summer and through the fall of 1957. We were unable to return to our former usage of scheduled speakers and subjects from 12:15 to 1:00. This was due to the fact that Saturday afternoon classes necessitated the presence of several of us who were also concerned in the morning program. We had to be present at 1:15 for classes starting at 1:30. Therefore we had to be excused at 12:15 in order to have an adequate and restful lunch hour. This problem will undoubtedly continue to exist when classes begin again in March 1958, and especially if there is an increase in the Saturday afternoon program requiring the participation of many of the morning teachers.

CALENDAR OF SATURDAY STAFF MEETINGS
FOR 1957

January	5	Art Films
January	12	Meeting on equipment suggestions for the new building.
January	19	Ronald Day on The Birchfield Exhibition.
January	26	Study Hour.
February	2	William Milliken on The Morgan Library Exhibit.
February	9	Walter Bujack on Crafts of Mexico.
February	16	Planning move to Old Art School.
February	23	Study Hour.
March	2	Study Hour and planning move to Old Art School.
March	9	Visit to Old Art School.
March	16	Packing for move to Old Art School.
March	23	Packing for move to Old Art School.
March	30	Discussion of problems of first day's teaching in Old Art School.
April	6	Planning open house.
April	13	Report by teachers of bus groups.
April	20	Report by teachers of member's classes.
April	27	Report by teachers of member's classes continued.
May	4	Report by teachers of gallery classes.
May	11	Report by teachers of special's classes.

Respectfully submitted,

Nancy Serage
Instructor

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Dr. Thomas Munro, Curator of Education

FROM: Edward Henning, Associate Curator of Education

SUBJECT: Annual Report 1957, three sections:

- a. Saturday Entertainments
- b. Activities not covered by Statistical Reports
- c. General Comments

A. SATURDAY AFTERNOON ENTERTAINMENTS FOR CHILDREN

The Saturday afternoon programs were presented only through March last year, because of our move to temporary quarters. Those which were presented were of top quality and met with an excellent response. Parents often say that they depend on the Museum to provide the kind of program which is seldom presented at local theaters or on television. It is our aim to expose the audience of children to theater of all kinds, but of a consistently high level of excellence and so to develop their perception and taste.

In this day of increasing juvenile delinquency, our audiences have been orderly and well behaved. Mr. Woide, Mr. Schmitt, and Mr. Szabo deserve a great deal of the credit for maintaining a friendly but firm hand on these large groups of children.

We are looking forward to another season of programs in the Spring and our hopes are high that the sound problems will be licked for once and all.

B. ACTIVITIES NOT COVERED BY THE STATISTICAL REPORT

Statistics never tell the whole story, they are at best a rough guide which needs to be interpreted all along the way. They do not include the information, for example, that a great snow storm in April stopped many of the schools from making bus trips which they had scheduled. They do not say that in most cases they could be much higher if we were willing to sacrifice quality for popularity. To do so, however, would be antithetical to the purposes of a Museum.

The staff of the Educational Department spends a great deal of time in activities which are not included in the statistical report. Some of these activities are listed on the following pages.

1. EXHIBITIONS

A. Preparation of Educational Exhibitions in the building.

Children's drawings, including Gallery Classes, Members' Classes, Special Classes, and Outdoor Classes, as well as exhibitions from outside of the Museum. Preparation of a schedule for these exhibits and supervision of their installation.

B. Preparing, labeling, mounting of Exhibitions of Children's drawings to send out of the building: i.e. Higbee's Annual Junior May Show, the Cleveland Public Library and many other exhibits for libraries and schools outside of Cleveland.

C. Scholastic exhibit at Halle's. This takes several weeks' time of the three Cleveland Public School Teachers.

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2. MUSEUM CO-SPONSORED EVENTS IN COLLABORATION WITH OTHER ORGANIZATIONS

- A. "Roads to World Understanding" Programs: committee meeting, conferences with Special Class teachers about drawings to be made, attendance at all Wednesday evening meetings at the library by Mrs. VanLoozen and Miss Dunlavy.
- B. Inter-Museum Council: Museum representatives are Mr. Day and Mr. Henning.
- C. The Welfare Federation of Cleveland: Museum representatives are Mrs. Hornung and Mr. Henning.
- D. The Film Council of America: Museum representative is Mr. Henning.
- E. The Motion Picture Council of Greater Cleveland: Museum representative is Mr. Henning.

3. STAFF MEMBERS ACT AS JUDGES IN CONTESTS: Judging poster and other art contests in schools; contests sponsored by newspapers and radio stations, Berea County Fair, City Recreation Department, the Akron Scholastic, and others.

4. CONFERENCES

- A. Conferences of teachers to check portfolios of special students for recommendations for scholarships to Art School, to Outdoor Classes and for Special Museum classes.
- B. Conferences with outside teachers - Museum instructors act as consultants on use of Museum material, services offered by Museum, etc.
- C. Constant teacher conferences to organize the age levels in Saturday classes in order to allow more students to be included.

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- D. Conferences with teachers - planning weekday and Saturday teaching problems and procedures.
 - E. Conferences with visitors from other museums and institutions all over the world, discussing the work of the Educational Department.
 - F. Conferences with Publicity Department concerning lecturers, members' classes and other problems.
 - G. Conferences with curators to organize the Friday, Saturday and Sunday programs and members classes.
 - H. Conferences with Western Reserve professors to arrange classes in Museum.
 - I. Conferences to train in new teachers.
5. GRADING TESTS AND NOTEBOOKS for courses given by Museum instructors in schools, courses given at Western Reserve and in Shaker Heights and Cleveland Heights schools where the art curriculum has been carefully worked out with a Museum supervisor.
6. SCHEDULING
- A. Scheduling of school classes both in and out of the building; individual classes, series of talks, assemblies, etc. Daily schedules of the activities of the Department which keep the other departments posted on the activities of the Department of Education.
 - B. Arranging schedule of speakers for staff meetings, both for the weekday staff and for Saturday staff.
 - C. Scheduling the use of the lecture hall for use by classes, programs, rehearsals, previewing films and rental by outside institutions and individuals.

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7. FILES

- A. Lesson plan file for Saturday children's classes.
- B. Educational Index file now being done by a volunteer worker under Mrs. Marcus.
- C. Files of lecturers, plays, puppet plays, films and other programs for adults and children.
- D. Files of organizations to be notified in the event of lecturers of special interest.

8. PROMOTIONAL WORK

- A. Promotional work on services to schools.
- B. Promotional work on coming events, special publicity for certain lectures now being handled by Educational Office.
- C. Planning invitations, activities, etc., for the Annual Open House, Members' Children's Classes.
- D. Organizing classes for publicity photographs and interviews with representatives of newspapers.

9. SELECTING MATERIAL FOR PROGRAMS.

- A. Previewing films for future programs and those already scheduled.
- B. Interviews with people wishing to appear on Museum program.
- C. Collecting information on possible lectures and other programs.
This includes visits to many outside institutions.

10. ATTENDANCE AT MEETINGS

- A. Motion Picture Council meetings, Film Council meetings.
- B. Inter-Museum Council meetings.
- C. Work with committee on plans for NEOTA Annual meeting at the Museum and rehearsals for this event.

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- D. Welfare Federation meetings.
- E. Attendance at openings of exhibitions at other institutions:
Cleveland Institute of Art, Art Colony, Cleveland Scholastic,
Cleveland Teachers Exhibition, and others.

11. MEETING LECTURERS, REHEARSALS FOR PROGRAMS

- A. Meeting lecturers, taking them to the auditorium to try out
slides, phonograph, lectern, microphone, working on set-up etc.
- B. Rehearsals when necessary for programs, dance programs, musical
programs, puppet show, etc.

12. OVERTIME AT MUSEUM (Hours in excess of the regular 5 day week)

- A. Some staff member always on duty: Saturday afternoon, Sunday
afternoon, Wednesday and most Friday evenings.
- B. Staff member to introduce programs in auditorium: Friday evening,
Saturday afternoon and Sunday afternoon.
- C. Gallery talks on Sunday afternoon and other lectures whenever
requested either in or away from the Museum.

13. RESEARCH AND WRITING

- A. Work in library - research for lectures, radio scripts, new
exhibitions, pamphlets and other publications.
- B. Writing material for future use of the public, interpreting
certain gallery exhibits; also, notes on special exhibits.
- C. Writing teaching data for different galleries on different age
levels.
- D. Gallery guides.

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- E. Work in slide department - preparing slides for lectures, slide lists and suggestions for new slides, often involving research to find good reproductions to be photographed.

14. SUPPLIES FOR CLASSES.

- A. Ordering and inventory.
- B. Placing materials in various studios and classrooms.
- C. Keeping supplies in working order - pencils sharpened, crayons sorted, paint boxes refilled, clay in moist condition, tempera jars refilled, different kinds of drawing paper on shelves.

- 15 JOURNAL OF ARSTHETICS: Editorial work, reading manuscripts, making recommendations.

C. GENERAL COMMENTS

The past year has been rewarding, if difficult. We were able to carry on our classes, within limits, at the Old Art School Building. The response to these classes made it clearer than ever before that they meet a definite need in the life of the community. The problems were sometimes difficult, but they were met with good humor by the educational staff. For the first time, we registered students in the gallery classes for a full semester, everyone concerned felt that this should be continued.

We lost a full time secretary (Mrs. Gates), one full time teacher (Mrs. Marcus), and one part time teacher (Mr. Ward). We are now looking forward to filling these jobs.

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While we were at the Old Art School, the Educational Department planned and managed three exhibitions. I believe that the people responsible (Miss Mack, Miss Raasch, and Miss Serage) did an excellent job. This department will take on a great deal more work in exhibitions as well as teaching, after the Museum re-opens and it may well be that we will need more help eventually.

Special mention should be made of the excellent work that has been done this past year by Mrs. Munger, Miss Dunlavy, Miss Mack, Miss Raasch, and Mrs. Maher. The close co-operation of the Museum and Western Reserve continued last year despite the fact that the art history classes could not use the classrooms and galleries of the Museum. They did use our Slide Department, however, and Professors Chapman and Johnson were very grateful for this courtesy. Dr. Munro and I taught classes for the University again, and so the ties between the two institutions were maintained.

Mrs. Taft, at the Art Institute also used our Slide Department this past year and we hope that relations with this institution will become stronger when our galleries are re-opened.

The closing of the Education Department from December till March not only gives us a chance to install exhibitions, and arrange classrooms and offices, but it also makes a natural break in the program where some necessary re-organization can be initiated.

I am going to close this report on a personal note. This past year has had some difficulties for me, I would like Dr. Munro and Mr. Milliken to know that I appreciate the kindness, consideration and above all the confidence that they have shown me.

Respectfully submitted,

Edward Henning

Associate Curator of Education

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THE CLEVELAND MUSEUM OF ART
Department of Education

COMPARATIVE REPORT OF ATTENDANCE FOR 1956 AND 1957

I. WORK WITH ADULTS

	1956		1957	
	GRPS.	ATTEND.	GRPS.	ATTEND.
<u>In Museum</u>				
1. Courses	628	18307	221	4832
2. Gallery Talks	46	2268	31	2344
3. Auditorium Lectures	45	8757	27	3439
4. Motion Picture Programs	18	4121	5	1884
5. Talks to Museum Staff Meetings	61	1238	33	660
6. Other Talks or Programs	162	5188	73	2163
<u>Outside Museum</u>				
1. Courses	6	600	69	1100
2. Other Talks or Programs	27	1570	20	1027
<u>Totals</u>				
1. Total Adults in Museum	960	39879	390	15322
2. Total Adults outside Museum	33	2170	89	2127
3. Total Adult Attendance	993	42049	479	17449

II. WORK WITH CHILDREN

<u>School Talks in Museum</u>				
1. S.P.P. Staff-conducted	734	20022	259	6707
2. S.P.P. Self-conducted	67	1655	9	280
3. Cl. Pub. Schl. Staff-cond.	217	8107	70	2726
4. Cl. Pub. Schl. Self-cond.	14	411	-	-
<u>School Talks outside Museum</u>				
1. S.P.P. Staff-cond.	237	6641	248	6989
2. S.P.P. Self-cond. prepared	97	2674	25	620
3. Cl. Pub. Schl. Staff-cond.	760	26849	1269	47178
4. Cl. Pub. Schl. Self-cond. prep.	83	2915	31	1075
<u>Saturday and Sunday Classes</u>				
1. Sat. Members' Classes	188	5388	259	6123
2. Sat. Open Drawing Classes	503	14218	500	10950
3. Sat. Advanced Drawing Classes	66	1596	62	1372
4. Sunday Open Class	55	4869	12	691
<u>Saturday P.M. Entertainments</u>	31	10598	13	4475
<u>Summer Drawing Classes</u>	152	3407	183	3260
<u>Totals</u>				
1. Total Children in Museum	2027	70271	1367	36584
2. Total Children outside Museum	1177	39079	1573	55862
3. Total Child Attendance	3204	109350	2940	92446

III. GRAND TOTAL ATTENDANCE

4197	151399	3419	109895
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THE CLEVELAND MUSEUM OF ART
Department of Education

STATISTICAL SUMMARY FOR 1957

Remarks

As we anticipated, the number of lectures and the attendance in the Museum fell off during the past year while we were at the Old Art School. However, this temporary headquarters did serve the purposes of maintaining relations with the schools, keeping the continuity of the Saturday classes and providing a lecture hall. As a matter of fact, the small dimensions of the lecture hall at the Old Art School provided a more intimate and relaxed atmosphere which many people enjoyed. I hope some of our lectures in the future can be held in one of the classrooms rather than in the auditorium.

As the figures show, the greatest decrease came in school talks in the Museum. This was not surprising since the exhibits at the Old Art School were not large enough, could not have enough variety or be of high enough quality to attract large numbers of classes, especially from any distance. The number of talks in the schools increased, however, and in the grand total the attendance figures were smaller by less than one third than in 1956.

The figures for the Saturday Members' Classes were actually increased while we were at the Old Art School, while those of the Open Drawing Classes went down about one third. This is a trend which will probably continue as we intend to continue registering students for these Gallery Classes for a full semester in order to screen out the baby-sitting jobs, and in order to take in all the children of members of the Museum if possible.

Edward Henning
Associate Curator of Education

THE CLEVELAND MUSEUM OF ART
Department of Education

PUBLICATIONS BY EDUCATIONAL STAFF FOR 1957

1. Edward Henning

Short articles in the Bulletin in January, March, and October, on outstanding lecturers.

2. Margaret Marcus

Museo del Prado. Fine Arts Philatelist vol. 3, no. 2, March - April 1957.

3. Thomas Munro

Review of Charles Russell, Museums and Our Children in Museum News, Jan. 15, 1957.

"Aesthetics," "Art and the Arts," "Form in the Arts," "Symbolism" in The American People's Encyclopedia, Chicago, 1957.

"Types of Form as Related to the Psychology of Attention," Atti del III Congresso Internazionale di Estetica, Venezia, Settembre 3-5, 1956 (Edizioni della Rivista di Estetica, Istituto di Estetica dell'Universita di Torino, 1957), pp. 303-309.

Review of Andre Malraux, The Voices of Silence (Les Voix du Silence), JAAC, Vol. XV, No. 3, June 1957, pp. 481-484; Erasmus, Vol. 10, Nos. 3-4, Feb. 25, 1957, pp. 96-103.

Review of Lucien Rudrauf, Le Repas d'Emmatis: Etude d'un theme plastique et de ses variations en peinture et en sculpture, JAAC, Vol. XV, No. 3, June, 1957, pp. 484-485.

Review of J. P. Hodin, The Dilemma of Being Modern, JAAC, Vol. XV, No. 3, June 1957, pp. 485-487.

"A Classified List of Arts and Types of Art," JAAC, Vol. XVI, No. 1, Sept. 1957, pp. 44-65.